

Fine Arts

Color Laser Prints

CONTACT INFO

Name

Phone Number & Email Address

BOOK STORE

- » Non-Merchandise Item
- » Fine Arts Specialty Printing
- » *Use Total*

PAYMENT PROCESS

- 1- Transfer file(s) to the Print Shop "Drop Box" on the Fine Arts Server or deliver in person via USB stick.
- 2- Review your file in-person with the Print Shop tech to ensure your file is print-ready and to go over paper options and pricing.
- 3- Fill out a print request form and take this form to the NIC Bookstore in Tyee to prepay for prints.
- 4- Return your prepaid, (stamped), print request to the Print Shop
- 5- Printing may take up to 2 days, longer if it's a high-volume time.
- 6- Pick up your prints from the tech.

REMINDERS

File Format

- » Only **TIFF, PSD & PDF** file formats are accepted.
- » **Flatten image** (merge layers) and **add LZW** compression to TIFF files.

Image Size

- » Set resolution to 300 ppi.

File Name	Size		Cost / Sheet	Quantity of Sheets
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		
	<input type="checkbox"/> 8.5 x 11	<input type="checkbox"/> 12 x 18		

 SUB TOTAL

COLOUR POSTER OUTPUT

Results in POSTER QUALITY prints that are useful for proofing images.

This printer CANNOT OBTAIN PHOTOGRAPHIC QUALITY. For high quality colour prints, choose a different printjob form.

FILE FORMAT: Only flattened TIF, PSD and PDF files are accepted.

FILE SIZE and RESOLUTION:

Resolution = 300 dpi

Check the Image Margins for this printer, listed below.

The entire image must not be larger than maximum dimensions listed.

Image Margins

Please note the following maximum dimensions of a centered image on the two standard sheet sizes:

Sheet Size	Largest Centered Image
8.5" x 11"	8" x 10.5"
12" x 18"	11.5" x 17.5"

PRICE LIST - LaserJet Printer

Paper Code	Poster Quality Sheets - HP Color LaserJet 5550	8.5 x 11	12 x 18
DC	Xerox Digital Color Expressions	\$1.00	\$2.00